

Navigating Virtual Employer Events

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Where to find events:

Flyers in Driftmier

Outlook Invitations

Engineering Event Calendar – <http://engineering.uga.edu/calendar>

Weekly Newsletter E-mails – Every Monday

Career Center Event Calendar – <http://career.uga.edu/calendar>

Upcoming Career Center Events

Date	Event	Location
Aug 24	UGA Mentor Program Orientation 1 - Virtual - Fall 2020	Virtual Venue (Online)
Aug 25	Alumni Virtual Resume and LinkedIn Critiques: Summer 2020	Virtual Venue (Online)
Aug 25	UGA Mentor Program Orientation 3 - Virtual - Fall 2020	Virtual Venue (Online)
Aug 25	Resumes and Cover Letters: Arch Ready Fall 2020	Virtual Venue (Online)
Aug 25	UGA Mentor Program Orientation 2 - Virtual - Fall 2020	Virtual Venue (Online)
Aug 26	UGA VIRTUAL Part-Time Job & Internship Fair	Virtual Venue (Online) - Handshake
Aug 26	UGA Mentor Program Orientation 4 - Virtual - Fall 2020	Virtual Venue (Online)
Aug 26	UGA Mentor Program Orientation 5 - Virtual - Fall 2020	Virtual Venue (Online)

College of Engineering Career & Experiential Learning Newsletter
07.06.20

College of Engineering Virtual Employer & Networking Events
All employer and networking events will take place virtually this fall semester. Every Monday you will receive an e-mail about upcoming weekly events with the Zoom links to attend.

<p>Wednesday, September 2 - 11:30am-12:30pm Lunch & Learn Metromont</p> <p>Wednesday, September 9 - 11:30am-12:30pm Lunch & Learn Nuclear Regulatory Commission How to Apply for Federal Positions</p> <p>Monday, September 14 - 11am-12pm Employer of the Day US Navy</p> <p>Monday, September 14 - 3-4pm Alum of the Day Matthew Talbert</p> <p>Tuesday, September 15 - 11am-1pm Employer of the Day Metromont</p> <p>Tuesday, September 15 - 6-8pm Employer of the Day Deloitte</p> <p>Wednesday, September 16 - 11:30am-12:30pm Lunch & Learn Siemens Software Intro & the Digital Enterprise</p> <p>Thursday, September 17 - 11am-1pm Employer of the Day Honeywell</p> <p>Monday, September 21 - 11am-1pm Employer of the Day Mohawk</p>	<p>Wednesday, September 23 - 10am-12pm Employer of the Day Juneau Construction</p> <p>Thursday, September 24 - 11am-1pm Employer of the Day Carter & Sloope</p> <p>Friday, September 25 - 12pm-1pm Alum of the Day Aneek James</p> <p>Monday, September 28 - 9am-11am Employer of the Day Brasfield & Gorrie</p> <p>Thursday, October 1 - 1pm-5pm Virtual Fall Engineering & Computer Science Career & Internship Fair</p> <p>Monday, October 5 - 11am-1pm Employer of the Day U.S. Dept. Veteran's Affairs</p> <p>Wednesday, October 14 - 11:30am-12:30pm Lunch & Learn Siemens Bringing New Ideas to Market</p> <p>Wednesday, October 28 - 11:30am-12:30pm Lunch & Learn Shaw Industries</p> <p>Wednesday, November 11 - 11:30am-12:30pm Lunch & Learn Siemens Speeding Process Development & Ensuring Quality</p>
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What to expect from events:

- Virtual Engineering & Computer Science Internship & Career Fair
 - October 1 – 1pm-5pm
 - You **HAVE** to pre-register for the event through Handshake: <https://career.uga.edu/>
 - Build your schedule with employers for the fair in Handshake now
- Virtual Employer of the Day
 - Group info session are open to all – first come, first serve
 - 1 on 1 time slots must be pre-registered for
- Virtual Alum of the Day
 - Open to all, first come, first serve
- Virtual Lunch & Learn Series
 - Open to all, first come, first serve
- Social Media Takeovers
 - Check out our Instagram and Facebook stories for company info



How to prep for events:

- Do your research
 - Company research – Their website, Google, LinkedIn, Handshake
- Prepare your introduction ahead of time
 - Three sentences about you, your experience and your goals
 - *Hi, my name is Kelley Saussy and I am a second year biological engineering student interested in a spring internship. I have previous research experience working in tissue engineering and cell therapy. I am interested in working for your company because I hope to have a career in the pharmaceutical industry.*
- Write down a few key questions
 - Prepare questions ahead of time so you are not put on the spot
 - *i.e. What are some current projects your company is working on?*
- Have your resume ready to go
 - You might be asked during or after the session for your resume
 - Examples: <https://career.uga.edu/resumes>



How to organize your workspace for events:

- Identify a quiet place for you to be for the event
 - The college can provide you with a space if you need one
 - Email: engr-success@uga.edu
- Neutral/professional background
 - UGA Backgrounds: <https://bit.ly/319E1xw>
- Good lighting
- Table and chair for your use during the meeting – a chair that promotes good posture
- Make sure your technology is good to go prior to the meeting – cameras and microphones working
 - Need help? Support@engr.uga.edu



Etiquette during the event:

- Dress appropriately
- Make sure your cell phone is on silent.
- Be on time - log on 5 minutes early!
- Positive attitude – Smile!
- Have good posture
- Be professional in the chat – no text language
- Mute microphone when you are not speaking
- Unmute when you are ready to talk
- Avoid talking over other people
- Avoid personal chats with friends during the event
- Ask for contact information to send a thank you note



Questions?

Contact Kelley Saussy – kelleyrw@uga.edu
for questions about employer events



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