UGA College of Engineering Annual Award for Excellence in Instruction

The College of Engineering (CENGR) Honorifics Committee is pleased to announce the availability of the CENGR Annual Award for Excellence in Instruction. This award honors outstanding faculty in the College of Engineering who have demonstrated a distinguished commitment to high-quality instruction and creativity related to the engineering instructional program. The recipient will receive a monetary award between $500-1000, depending on the availability of funds.

Criteria include but are not limited to:

- Creativity in the development of one or more
  - courses (e.g. demonstration of developing new topics relevant to student career goals)
  - instructional materials and technologies (e.g. innovation in design and delivery of content)
  - instructional programs (e.g. providing learning opportunities that extend beyond the classroom)
- Distinguished achievements of current and former students (e.g. positive role model for young scholars in the discipline)
- Impactful contributions to the scholarship of teaching and learning

Eligibility:

Eligible engineering faculty[1] at any rank in any track, but particularly those engaged in classroom instruction, with the exception of those who have won the award in the past five years.

A dossier as a **single PDF,** not to exceed 15 pages (including appendices / letters), shall be submitted *by the nominee* with the following required contents:

- A cover letter (2-page maximum) describing the instructional activities and achievements to be considered (Please make reference within this letter to other evidence included with the dossier.)
- History of instruction workload (number of courses and students taught)
- A compilation of numerical data taken from the student evaluations of courses taught during the past three years; student comments may be included

Other information that could be included, if applicable:

- Letters from students, alumni, and/or peers about the nominee's qualifications for the award
- Evidence of external recognition for accomplishments in classroom teaching and/or instructional development (former student testimonials, professional associations, etc.)
- Evidence of quality and sustained teaching/instruction outreach (e.g. teaching effectively, inspire enthusiasm for learning, stimulate independent and critical thinking)

Nomination and Voting Process:

Any eligible engineering faculty member[1] can submit a nomination for the CENGR Instruction Award to the CENGR Honorifics Committee during the open call period. Eligible faculty members can also self-nominate for this award. Winners of the award in the past 5 years and members of the CENGR Honorifics Committee are not eligible for nomination.

- **Nominations can be made at [this link](#).**
- **Nominations will be accepted until 5:00 pm, February 7th, 2025.**

Upon receipt of the nominations, the CENGR Honorifics Committee will contact the nominees and request a dossier of their achievements relevant to this award (see above instructions for dossier). The committee will work with the nominees in ensuring the completeness of their dossiers; however, the committee will not be responsible for the preparation of the dossiers or applications.

- **Dossiers must be submitted via the [application link here](#) by 5:00 pm, February 21, 2025.**

Upon the receipt of the completed applications, the committee will send the dossiers out to the eligible CENGR faculty for anonymous voting[2] on the candidates.

- Voting will be conducted February 22-24, 2025.

The recipient of this award will be honored at the Faculty Recognition Banquet, hosted by the Provost's Office and at the CENGR Celebration of Excellence.

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[1] *An eligible engineering faculty member is an appointed faculty in the College of Engineering (this includes lecturers and instructors). Affiliate and adjunct faculty members who do not have a primary appointment in the College of Engineering are not considered eligible faculty members.*

[2] *On June 17th 2013, the CENGR Faculty approved the following voting procedure:*

- *50% vote weighting by Honorifics Committee members, and 50% vote weighting by actual faculty votes cast for a given annual slate of candidates.*