



CENGR - Request for Research Buyout

The College of Engineering allows release from research duties in instances where a faculty member seeks release from research efforts. This form is for internal use only.

If your buyout funding source incurs benefits, the salary bought with those funds will include the associated benefits. Salary funds released via buyout will be returned with state funds (80% to faculty and 20% to CENGR), and must be spent by the end of the fiscal year.

Request submission date:

Faculty Name:

Faculty Rank:

School:

Effective Date of Buyout:

Justification for Research Release:

Financial Details:

Amount of salary being bought out (excluding benefits): \$

Speedtype of project supporting buyout:

Signature

Date

To Be Completed by School Chair:

Approved

Not Approved

Justification:

Replacement Instructor of Record:



Cost:

Speedtype:

To be completed by the Office of Finance and Administration:

Approvals:

School Chair

Date

Dean

Date