

UGA College of Engineering Staff Award for Excellence

Description:

The College of Engineering (CENGR) Honorifics Committee is pleased to announce the availability of the CENGR Staff Award for Excellence. This award honors a staff member in the College of Engineering who has demonstrated a strong work ethic, commitment to service and exceptional job performance. The recipient will receive a monetary award between \$500-1000 depending on the availability of funds.

Criteria include but are not limited to staff members who:

- Establish and maintain positive and effective working relationships with fellow staff, faculty, students and internal/external customers
- Are dedicated to continuously improving customer satisfaction and exceeding expectations
- Demonstrate excellence in resolving conflicts and/or facing challenges satisfactorily
- Show outstanding initiative and/or creativity in their work
- Have demonstrated outstanding service, reliability and loyalty to The College of Engineering
- Regularly exhibits a willingness to help out as needed, above and beyond their normal duties

Eligibility:

Benefits-eligible staff members who are employed for a minimum of two continuous years in the College of Engineering by January 1st of the year of nomination are eligible for this award. Winners of the award in the past five years are not eligible for nomination. A staff member may be nominated multiple times by different persons; however, each nomination should be unique and should not be merely a duplication of a previous nomination.

Nomination and Application Process:

- Nominations can be made at [this link](#).
- Nominations will be accepted until 5:00 pm, February 7th, 2025.

The Honorifics Committee will determine the eligibility of all nominees and issue a request for letters from the nominee's supervisor and faculty served by the staff member. The staff member will also be notified of the nomination and may submit additional references. These supplemental materials must be submitted [link here](#) by 5:00 pm, February 28, 2025.

Letters received on behalf of the nominees will be evaluated by the Honorifics Committee. The winner of the award will be recognized at the annual CENGR Celebration of Excellence.